

Award 7. Champion Community Impact – Small Enterprise

Category description:

The Rātā Foundation Champion Community Impact – Small Enterprise Award recognises Community registered charities and not-for-profit organisations and their volunteers who positively impact our community.

It recognises their commitment (both paid and volunteer), the drive and dedication of their Boards, the strength of their partnerships and collaboration within community and the difference they make in the Community through their outcomes.

The process for consideration in the Champion Community Impact category differs from our other Awards, recognising that Community Impact organisations work differently than commercial businesses. The entry process will include providing background to your programme, project and service. Rātā Foundation has offered to support this process by reviewing your entry before you submit it. You are able to preview your entry before you submit it, but we suggest preparing your answers in a separate document before entering them online. Before you submit your final entry, please contact Tanya Bethell, Communications Manager at Rātā Foundation tanya.bethell@ratafoundation.org.nz to review your entry.

Tips for Entering:

- Try to use clear language that is easy to understand.
- Be concise - finalists may be contacted for further information.
- We are interested in hearing about the difference your project will make. Being clear about the outcomes of your project can be helpful.
- Remember, we won't assess your entry on how well you present the information, so please don't worry about formatting your answers.

Who should enter:

To be eligible for this Award, entrants must be a registered charity with the Charities Services, undertaking not for profit programmes, projects, or services providing demonstrable community impact within Canterbury. A social enterprise, which is also a registered charity, is eligible in this category.

Business size:

Please select the size of your business, based on the employee numbers that apply to your organisation for the 2019/2020 calendar year.

- Small Enterprise [under 15 FTEs or an annual charitable turnover of under \$700,000]
- Medium/Large Enterprise [15 or more FTEs or an annual charitable turnover of more than \$700,000]

Full-time contractors are also considered as full-time employees (FTEs). If you are a national or international organisation, the size you select should be based on your Canterbury staffing levels.

QUESTIONS

Question 1: **YOUR KAUPAPA, PURPOSE OR MISSION**

Purpose and plans provide your organisation with direction. They are your roadmap and travel plan. How did you plan to create real change in our community? (Word count: Maximum 500)

Things to consider:

- Brief description of your mission, purpose or kaupapa
- How do you know there is a need for your project or organisation?
- What programme, project, or service do you currently provide?
- What difference will your project, programme or service make? Describe the changes you are making?
- How the community or people you are helping will be/are involved?
- How do you support, promote and celebrate inclusivity, diversity and equity through your mahi?
- How does your programme, project or service align with your organisation's strategic or business plan?

Question 2: **CAPABILITY AND CAPACITY**

Putting plans into action is what counts but equally important is having the capacity and capability to deliver outcomes. What is your organisation's capability and capacity to work in this area? (Word count: Maximum 500)

Things to consider:

- What is your organisations governance capability to undertake the programme, project or service and ensure its ongoing future viability?
- How does your project, programme, or service meet good practice principles that can help ensure that people are treated with care and respect or that the work being done will do no harm and make a positive difference?

Question 3: **OUTCOMES**

Community Impact organisations are constantly and consistently evaluating their effectiveness on many levels. What measurable outcomes to deliver community impact have you achieved? Give examples (Word count: Maximum 500)

Things to consider:

- To what extent do you work with others to achieve your aims? How has this helped your organisation make a difference? You can bullet point your partnerships/collaborations.
- How do you learn about whether your programme, project or service is meeting its intended outcomes? For example do you have an evaluation framework, collect data, what is your theory of change?



- When it comes to evaluation what challenges did you face during COVID 19 and how did you adapt your strategy to overcome these challenges?
- Share any feedback, rewards and recognition that you have received.

Question 4: SUPPORTING INFORMATION

What else would you like to share with us to support your entry? (Word count: Maximum 200 words)

SCORING

- Kaupapa and Strategy 10
- Capacity and Capability 10
- Performance Evaluation 10
- Supporting information 5